

Instructions for Poster Preparation and Presentation

The following instructions are for all the poster presenters including applicants for the annual conference best presentation award (Kurita award) and for the best student poster presentation award (Lion award). This year (FY 2017, the 52nd Annual Conference), the bulletin period and core time of presentation have been greatly changed. Please be aware.

1. Poster size and format

Posters should be within **175cm height × 85 cm width**. The shape, number of sheets and the size of each sheet is no object as long as the posters are within this size. However, please be sure not to let posters fall down or block a passage.

2. When and how to set the poster?

1) General poster session

This year (FY 2017, the 52nd Annual Conference), the poster should be posted only on the designated day.

For the presenters designated for 1st day, posters should be set up by 13:00 on the 1st day and should be taken off before 8:00 on the 2nd day

For the presenters designated for 2nd day, posters should be set up from 8:00 to 10:00 on the 2nd day and should be taken off before 8:00 on the 3rd day.

2) The applicants for the annual meeting best presentation award (Kurita award)

Posters should be set up from 8:00 to 10:00 on the 2nd day and should be taken off before 8:00 on the 3rd day. The posters of awardee will be moved to designated place and can be posted until 13:00 on the 3rd day.

3) The applicants for the best student poster presentation award (Lion award)

Posters should be set up by 13:00 on the 1st day and should be taken off before 8:00 on the 2nd day. The awardees can repost their posters in designated place for commemorative photography etc., in the morning of 3rd day.

Pushpins are prepared by the organizing committee and available at the poster venue.

3. Core time for poster session

1) General poster session

This year (FY 2017, the 52nd Annual Conference), the core time is 1st day or 2nd day.

For the presenters designated for 1st day, the core time is from 13:30 to 15:00 on the 1st day.

For the presenters designated for 2nd day, the core time is from 10:45 to 12:15 on the 2nd day.

2) The applicants for the annual meeting best presentation award (Kurita award)

The core time is from 10:45 to 12:15 on the 2nd day.

3) The applicants for the best student poster presentation award (Lion award)

The core time is from 13:30 to 15:00 on the 1st day

Please make sure to be in front of your poster during the core time for the presentation and discussion.