

## **Instructions for Poster Preparation and Presentation**

The following instructions are for all the poster presenters including applicants for the annual conference best presentation award (Kurita award) and for the best student poster presentation award (Lion award).

### **1. Poster size and format**

Posters should be within **180 cm height × 90 cm width**. The shape, number of sheets and the size of each sheet is no object as long as the posters are within this size. However, please be sure not to let posters fall down or block a passage.

### **2. When and how to set the poster?**

Posters should be set up **by 13:00 on the 1<sup>st</sup> day** and taken down by 12:00 on the 3<sup>rd</sup> day. Pushpins are prepared by the organizing committee and available at the poster venue. The place for the Kurita and the Lion award posters is separated from the place for the general poster presentation.

### **3. Core time for poster session**

The core time for poster session is **from 13:00 to 14:00 on the 1<sup>st</sup> day** and **from 13:30 to 14:30 on the 2<sup>nd</sup> day**. Please make sure to be in front of your poster during the core time and explain to or make a discussion with attendees.

**The core time for the applicants for the Kurita award and for the Lion award is from 13:00 to 14:00 and from 17:15 to 18:15 on the 1<sup>st</sup> day.**